



**The International Association of Deposit Insurers  
Annual General Meeting and Annual Conference**

**October 20 – 24, 2014**

*Hosted by*

**Deposit Insurance Corporation (Trinidad and Tobago)**

**Delegate Information Package**

**WELCOME**

The Deposit Insurance Corporation of Trinidad and Tobago (DICTT) is proud to host the 13<sup>th</sup> International Association of Deposit Insurers (IADI) Annual General Meeting and Conference. We look forward to welcoming you to Trinidad and Tobago and to an engaging and productive AGM and Conference.

This Delegate Information Package provides general information on logistical arrangements, as well as other relevant administrative information to help you plan your visit and make the most of your stay in Trinidad and Tobago.

The warmth and friendliness of our twin island state awaits you!

**MEETING AND CONFERENCE REGISTRATION**

Delegates are required to complete the [Registration Form](#) online at the [DICTT WEBSITE](#) for the 13<sup>th</sup> IADI AGM and Annual Conference.

Those requiring an entry visa for Trinidad and Tobago are advised to register early so we may assist with invitation letters to support your visa application.

Please register **NO LATER** than September 10, 2014.

**Registration Fee:** The registration fee for the Conference is US \$975 per delegate.

**EARLY REGISTRATION:** For registration fees paid in full before **August 16<sup>th</sup>, 2014**, a US \$100 deduction will apply, resulting in an early registration fee of US \$875 per delegate.

Please note the following:

- Payment of your Registration Fee must be completed before **September 10, 2014**.
- **Registration is not confirmed until we have received payment of your Registration Fee.** A confirmation receipt will be emailed to you as soon as the Registration Fee is paid.
- Registration Fee must be transmitted to DICTT NET of all intermediary bank charges.
- We will invoice any missing portions of the Registration Fee due to currency fluctuations or intermediary bank charges.

**Registrants are kindly asked to communicate with their bankers to be appraised of the intermediary bank charges for settlement of the Registration Fee. Also, please be guided that the Beneficiary Bank (RBC Royal Bank of Trinidad and Tobago) applies an additional commission fee of UD \$10.00 per wire transfer. To ensure that the US \$975.00 registration fee arrives at the final bank, RBC Royal Bank Trinidad and Tobago, Port of Spain, Trinidad, you must add on the transfer costs of both Intermediary (Wells Fargo Bank NA) and Beneficiary (RBC Royal Bank Trinidad and Tobago) to the registration fee.**

For more information on payment of Registration Fees please contact Mr Noel Nunes at [nnunes@dicctt.org](mailto:nnunes@dicctt.org)

## **MEETING & CONFERENCE VENUE**

### **CONFERENCE HOTEL**

The [Hyatt Regency Trinidad](#) is the venue for the 2014 International Association of Deposit Insurers (IADI) Executive Council Meeting and Standing Committee meetings, and 2014 Annual General Meeting and Annual Conference. It is also the preferred accommodation hotel for all delegates and participants.

Approximately 24 kilometres, or a 28 minute drive from the Piarco International Airport, this five-star hotel is located on the waterfront in Port of Spain, Trinidad and Tobago's capital city. The Hyatt is also within walking distance from major banks, shopping centres, museums, parks and other attractions. Hotel amenities include a Caribbean restaurant and sushi bar, a full service spa, two bars, a fitness centre, and rooftop infinity pool.

### **HOTEL ACCOMMODATION**

DICTT has reserved a block of rooms for IADI Participants at the [Hyatt Regency Trinidad](#) at a special rate.

<b>Hyatt Regency Trinidad</b>	
<b>Category</b>	<b>Rates</b>
<b>Standard King Single Occupancy</b>	US \$179 + 21 % Taxes & Service Charges
<b>Standard King Double Occupancy</b>	US \$199 + 21 % Taxes & Service Charges
<p><i><b>WIFI is included in the rooms.</b></i></p> <p><i><b>Buffet Breakfast is included</b></i></p> <p><i><b>Check In Time: 15:00 pm</b></i> <span style="float: right;"><i><b>Check Out Time: 12 noon</b></i></span></p>	

Please note, these special rates are only applicable between October 18-25, 2014.

Participants are asked to complete their hotel bookings by filling out the [HOTEL REGISTRATION FORM](#) before September 10, 2014\*, when the block booking will expire.

You are advised to make your hotel booking as soon as possible to avoid any disappointment.

For more information on bookings at the [Hyatt Regency Trinidad](#) please contact the hotel directly at:

Tel: 1-402-592-6464 or 1-888-421-1442

*\*There may be rooms available after this date, however availability cannot be assured.*

#### **ALTERNATIVE HOTELS:**

Below is a listing of alternative Hotels within a six kilometre range of the Conference Venue. Please proceed to make your own reservations, should you prefer one of these hotels.

Kindly note there are no preferred rates available at these hotels for participants.

#### **Courtyard Marriott**

Invaders Bay, Audrey Jeffers Highway,  
Port of Spain, Trinidad and Tobago.

**Kristy Johncilla**

Tel: 1-868-627-5555

E-mail: [kristy.johncilla@courtyard.com](mailto:kristy.johncilla@courtyard.com)

#### **Radisson Trinidad (Across the street from Hyatt)**

Wrightson Road  
Port of Spain, Trinidad and Tobago.

**Donna Bachan**, Reservations Coordinator

Tel: 1-868-625-3366

Email: [reservation@cplazahotel.com](mailto:reservation@cplazahotel.com)

Unless rooms are unavailable at the Hyatt Regency Trinidad, venue for the AGM and Conference, there will not be a shuttle service provided to and from the Hyatt Regency Trinidad for participants who choose to stay at any of the alternative hotels listed above.

## **ENTRY and VISA REQUIREMENTS**

### **PASSPORTS**

For entry into Trinidad and Tobago visitors **must produce passports valid for three months longer than their intended stay and a return ticket.**

### **VISAS**

Citizens of Caricom, the British Commonwealth, the European Union and United States do not require visas for tourism and business-related visits of up to 90 days, with the exception of **the following countries, which do require a visa to enter Trinidad and Tobago:**

#### **Caricom**

\*Haiti

#### **European Union**

- \* Czech Republic
- \* Estonia
- \* Hungary
- \* Latvia
- \* Lithuania
- \* Poland
- \* Slovakia

#### **British Commonwealth Countries**

- \* Australia
- \* Cameroon
- \* Fiji
- \* Mozambique
- \* New Zealand
- \* Nigeria
- \* Papua New Guinea
- \* South Africa
- \* Sri Lanka
- \* Tanzania
- \* Uganda

#### **Other countries requiring entry visas**

- \* Afghanistan
- \* Algeria
- \* Azerbaijan
- \* Indonesia
- \* Japan
- \* Jordan
- \* Kazakhstan
- \* Kyrgyz Republic
- \* North Korea
- \* Lebanon
- \* Libya

#### **Countries not included on the Visa requirements listing**

- \* British Virgin Islands
- \* Chinese Taipei
- \* Guernsey
- \* Hong Kong
- \* Jersey
- \* Kosovo
- \* Montenegro
- \* Palestine
- \* Serbia
- \* Vietnam

- \* Mongolia
- \* Morocco
- \* Paraguay
- \* Philippines
- \* Sudan
- \* Thailand
- \* Ukraine

Delegates who require visas to enter Trinidad and Tobago should submit an application to the nearest Trinidad and Tobago Embassy, High Commission, Consulate or Honourary Consul or British Embassy acting on behalf of the Government of Trinidad and Tobago.

Please note, only if there is no Trinidad and Tobago Embassy or British Embassy, some nationals can apply for visa waivers. For purpose of clarity, a visa waiver does not mean that no visas are required. It simply changes the process of applying for one.

#### **Requirements needed for a visa waiver application**

- [Visa Application Form](#) completed online by the applicant
- Copy of the Bio-Data page of the applicant's passport (picture page)
- If the applicant is not in his/her country, provide evidence of his/her status in the country he/she is currently in. (Example, evidence of work permit, student permit or residence)
- Invitation letter providing information about the purpose of visit, address in Trinidad and Tobago, anticipated period of stay, etc.
- Any other supporting documents.

All documents should be emailed to [immigration.visas@gov.tt](mailto:immigration.visas@gov.tt)

Please note: Once the visa waiver is approved, the applicant will receive a letter from the Chief Immigration Officer which he/she must travel with. On arrival in Trinidad a visa waiver fee of TT \$400 (Approximately US \$60) must be paid at the airport.

#### **Letters should be addressed to:**

Mr. Lucien Matthew  
/F/ Chief Immigration Officer  
Immigration Division  
67 Frederick Street  
Port of Spain  
Trinidad and Tobago

If an invitation letter is required for visa purposes, delegates are reminded to indicate this on their Registration Form.

Additional information on visa requirements for Trinidad and Tobago can be obtained on the [Immigration Division](#) website.

**Important Notice** It is highly advisable to start the visa application process **only** when you receive the invitation letter.

**PLEASE TAKE NOTE:**

- Visitors arriving in Trinidad and Tobago within five days of leaving an area with yellow fever must present a vaccination certificate to Immigration Officials.
- Travellers are also cautioned against wearing military or camouflage type clothing as it is illegal in Trinidad and Tobago. Civilians dressed in camouflage risk being detained by Customs Officials and having the garments confiscated.
- Under the Western Hemisphere Travel Initiative persons from North America who wish to re-enter or visit the United States must present a valid passport.

Source: [www.gotrinidadandtobago.com](http://www.gotrinidadandtobago.com)

**MEET & GREET/AIRPORT TRANSFERS**

Delegates will be welcomed by DICTT liaison officers at Trinidad’s Piarco International Airport on exiting the Customs area. The liaison officers, who will receive participants and usher them to taxis, will be holding signs with IADI logo. The taxi fare from Piarco International Airport to Port of Spain should range between US\$30.00 to US\$45.00 depending on the time of arrival. Official Taxi Services are located on the left as soon as you exit the customs area.

Remember to indicate your confirmed travel details during the online registration process.

**GETTING HERE**

With excellent air links from major air transit hubs, getting to Trinidad from overseas is easy. Delegates can choose the following travel options:

Delegates travelling from Canada can fly directly to Trinidad from Toronto on Caribbean Airlines or WestJet. Also, Air Canada offers flights to Barbados where several airlines operate direct flights to Trinidad.

Delegates travelling from the United States can fly directly to Trinidad from New York, Miami and Fort Lauderdale on Caribbean Airlines; directly from Houston and New York to Trinidad on Inter Continental and United Airlines; and directly from Miami to Trinidad on American Airlines. JetBlue also offers direct service to Trinidad from New York and Fort Lauderdale.

Delegates from Asia, Africa and Europe can travel to London where flights depart from London Gatwick International Airport aboard Caribbean Airlines and British Airways. Alternatively, delegates travelling

from Asia and Africa can make their connection to Trinidad through North America on Caribbean Airlines, American Airlines, Inter Continental Airlines, JetBlue or United Airlines.

Delegates travelling from Central or South America can connect to Trinidad via Panama on Copa Airlines which offers non-stop flights. Alternatively, delegates can travel to Trinidad via Miami or New York on Caribbean Airlines, American Airlines, Inter Continental Airlines, JetBlue, or United Airlines. A third option may be via Caracas on Caribbean Airlines.

## **AGENDA and SCHEDULE OF EVENTS**

The Annual Conference is entitled “**Updated Core Principles to Strengthen the Financial Stability Architecture**”. The Conference will highlight areas such as The Core Principles and Bank Resolution, Advancing the IADI Core Principles for Funding Resolutions and Deposit Insurance, Advancement of IADI Core Principles, Applying the IADI Core Principles with Different Mandates, Settings and Structures and Challenges in Applying the Core Principles in the Caribbean Region. The 2014 IADI Events will commence on Monday, October 20, 2014 and will conclude on Thursday, October 23, 2014.

## **STANDING AND REGIONAL COMMITTEES AND SUB-COMMITTEE MEETINGS**

### **Monday, October 20 and Tuesday, October 21, 2014 Hyatt Regency Trinidad**

All Committee, Sub-Committee and Regional Committee meetings will be held in the Hyatt’s Jade, Sapphire and Ruby meeting rooms.

### **WELCOME RECEPTION Monday, October 20, 2014 Hyatt Regency Trinidad 19:30 pm – 23:30 pm**

A Welcome Cocktails event will be held at the Hyatt’s chic Lobby Lounge.

### **CULTURAL DINNER Tuesday, October 21, 2014 St. Andrews Golf Club, Moka, Maraval 19:30 pm – 23:30 pm**

This event will highlight Trinidad and Tobago’s diverse culture and comprise performances of East Indian dance and Tassa drumming, a Chinese dragon dance, steelpan music and limbo dancers.

**IADI 43<sup>rd</sup> EXECUTIVE COUNCIL MEETING, 2014 ANNUAL GENERAL MEETING OF MEMBERS AND ANNUAL CONFERENCE**

**October 21-23, 2014**

**Hyatt Regency Trinidad**

The IADI Executive Council Meeting, Annual General Meeting and Conference will be hosted in the Hyatt's Regency Ballroom.

**CONFERENCE DINNER**

**Wednesday, October 22, 2014**

**Pier 1, Chaguaramas**

**19:30 pm – 23:30 pm**

The Conference Dinner will be held at the waterfront venue Pier 1, located in Chaguaramas; a national park on Trinidad's western peninsula.

**EVENING COCKTAIL**

**Thursday, October 23, 2014**

**19:30 pm – 23:30 pm**

Evening Cocktails will be provided at Aria Lounge.

**DESTINATION GUIDE**

The Republic of Trinidad and Tobago comprises two islands at the southern-most end of the Caribbean archipelago. Approximately 32 kilometres separates Trinidad from Tobago, but the islands are strikingly different.

Trinidad – the larger of the two islands – is situated seven miles from the north-eastern coast of Venezuela. It is home to the capital city of Port of Spain, central government and the nation's robust energy sector. Life in Trinidad moves at a frenetic pace, from the energetic rhythms of Carnival and world renowned festivals to its cosmopolitan nightlife.

In comparison, Tobago is a Caribbean oasis with idyllic beaches, the Hemisphere's oldest protected rainforest and folk traditions that have withstood the test of time. It is an idyllic beach getaway, an escape into serene nature or heart-pounding eco-adventure on land or at sea.

These sister islands are a study in contrast but, linked by regular air services and daily ferries, it's easy to explore their differences.



## **HISTORY AND CULTURE**

In the Caribbean nation of Trinidad and Tobago you will find more than swaying palms and sun-kissed beaches. When you visit these islands you will enjoy a multicultural feast prepared by the descendants of settlers from Africa, Asia, Europe, South America and the Middle East.

Arawak and Carib Amerindian tribes prospered here until 1498, when explorer Christopher Columbus spotted Trinidad, the island he named for the Holy Trinity.

Nearly a century would pass before Spain established Trinidad's first capital, San Jose de Oruna (St. Joseph) just east of the current capital of Port of Spain. But Spain's lack of commitment to develop the colony made it easy prey for England's Sir Walter Raleigh, who sacked the town in 1595.

No attempts were made by Spain to colonize Tobago, but in the 17th century English, French, Dutch and even Courlanders (Latvians) fought to control the island, along with pirates who used it as a base for raiding other colonies in the West Indies.

Britain gained control of Trinidad and Tobago in 1797. During the next 20 years, English overseers brought in 10,000 enslaved Africans to work sugar, cotton and indigo plantations. Descendants of those slaves today comprise the largest segment of Tobago's population.

After Britain abolished slavery in 1830, landowners imported thousands of indentured workers from India, China and the Middle East. Their descendants have given Trinidad its multi-ethnic charm and cosmopolitan flavour.

The distinction between the islands is all the more apparent when you consider that they existed separately for centuries. Tobago at one time maintained its own legislature. Economic downturns resulting from the collapse of the sugar market in the late 19th century prompted Britain to make Tobago a governmental ward of larger Trinidad.

The joined islands gained independence from Britain in 1962 and the new nation of Trinidad and Tobago gained Republican Status in 1976.

Although lacking the precious metals Spain coveted, Trinidad and Tobago is rich in natural resources. Oil and natural gas production generates huge revenues and both islands are home to more than 400 species of native birds, 55 reptiles, 25 amphibians, 600 butterflies and 2,000 types of flowering plants.

## **USEFUL INFORMATION**

**Capital:** Port of Spain

**Population:** 1,346,000

**Currency:** The local currency is the Trinidad and Tobago dollar (TT\$). United States dollars (US\$) are widely accepted at an approximate rate of TT \$6.45 to US \$1.00 and you can find exchange rate information at local banks or in the daily newspapers. Euros and the Pound Sterling (GBP) are not as

widely accepted as US dollars. Traveller's cheques and international credit cards are accepted at most hotels, restaurants and malls. The most frequently used credit cards are Master Card and Visa.

Currency can be exchanged at the First Citizens Bank Bureau de Change located in the Arrivals Hall at the Piarco International Airport. Exchange rates are subject to minor fluctuation and daily rates are displayed at the banks.

ATM machines are located at the airport, banks, malls, cities and towns.

**Language:** The official language of Trinidad and Tobago is English, but Spanish and to a lesser extent French Patois, Hindi and Mandarin are spoken by some segments of the population through culture and heritage.

**Political Status:** Independent nation and Republic within the Commonwealth.

**Location:** Trinidad and Tobago are the most southern islands in the Caribbean, located a mere seven miles off Venezuela's north-eastern coast. The islands are a 3½ hours flight from Miami, 4½ hours from New York, 3 hours from Panama and 9 hours from London.

**Climate & Weather:** Trinidad and Tobago has a warm, sunny climate year round. The average daytime temperature is about 28 degrees Celsius.

The islands have two main seasons, the Dry Season, from January to May, and the Rainy Season, from June to December. In the Rainy Season mornings are usually sunny, followed by rainy afternoons and fair nights. During this time, the general rainfall pattern is interrupted by days of brilliant sunshine.

**Electricity Supply:** Trinidad and Tobago's electricity supply is 110-volt.

**Time Zone:** Trinidad and Tobago Standard Time is four hours behind Greenwich Mean Time (GMT-4).

**Daylight Saving Time:** Trinidad and Tobago does not operate on Daylight Saving Time

**International Telephone Dialling Code:** The International Dialling Code for Trinidad and Tobago is +1 868. Note there are no codes for individual towns and cities in Trinidad and Tobago.

**Mobile Phone Services:** Trinidad and Tobago offers excellent and competitive mobile phone services. There are two providers – Bmobile and Digicel. It is possible to purchase prepaid SIM cards from both providers which will allow you to access calls, text messages, data and all other mobile services.

### **Banking Information**

Banking hours are as follows:

#### Non-Mall Branches

Monday – Thursday: 8:00 am – 2:00 pm

Friday: 8:00 am – 1:00 pm and 3:00 pm – 5:00 pm

#### Mall Branches

Monday–Friday: 10:00 am – 5:00 pm

Banks are closed on Saturday, Sunday and public holidays.

**Public Transport:** Trinidad and Tobago has an extensive network of highways and roads connecting most points of the islands, which makes it relatively easy to get around. Cars, taxis and privately owned minibuses, called maxi taxis, are the most popular forms of transport on the islands. If you prefer to do your own exploring and discover the islands at your own pace rental cars are available at the airport. Moving between Trinidad and Tobago is easy with a daily ferry service between Port of Spain and Scarborough or via a 20 minute Caribbean Airlines flight. For more information on transport options in Trinidad and Tobago visit <http://www.gotrinidadandtobago.com/travel-information/getting-around/>.

**Safety:**

- Valuables should be left in the hotels' safety deposit boxes.
- Keep the door to your room locked at all times.
- Avoid keeping excessive amounts of cash on your person.
- Avoid wearing excessive jewellery.
- Avoid dark areas, parks or savannahs.
- If you are alone and require assistance, go to the nearest police/security officer or police station.
- Stay with your group. If you must go out on your own, tell someone where you are going, when and what time you expect to return.
- Delegates who wish to visit areas outside of those listed on the agenda are kindly advised to take the necessary precautions.

**Health and Medical Facilities:** Visitors arriving in Trinidad and Tobago within five days of leaving an area with yellow fever must present a vaccination certificate to Immigration Officials.

No special vaccines or precautions are required before your trip to Trinidad and Tobago, however you should pack all prescription medication required for the trip. You will also need sunscreen, sunglasses, insect repellent and a hat, even during the Rainy Season.

Tap water is safe to drink and bottled water is widely available at supermarkets, bars, neighbourhood shops and street food stalls.

Should you require medical assistance, Trinidad and Tobago has many private hospitals and a network of modern public hospitals, district health centres and community clinics. For divers, Tobago has a recompression facility based at the Roxborough Medical Clinic on the island's northeast coast.

Treatment is free to non-residents at all public health facilities. Walk-ins are welcome, but priority is given to emergency cases.

In cases of a medical emergency please contact the Conference Secretariat or the Hotel Front Desk who will direct you accordingly.

## **CONTACT US**

For any enquires please contact:

- DICTT Secretariat for administrative or logistical requests, payment of Registration Fee and/or cancellation of a delegate or any other enquiries associated with payment.

DICTT Secretariat: [iadiagm2014@dictt.org](mailto:iadiagm2014@dictt.org)

- For Immigration Services and Visa information: [Immigration Division](#)
- For Hotel Registration and bookings at the Hyatt Regency Trinidad:

Hyatt Regency Trinidad  
Tel: 1-402-592-6464 / 1-888-421-1442

Or

### **HOTEL REGISTRATION FORM**

- For enquiries regarding the Executive Council Meeting, Standing and Regional Committees' Meetings and 13<sup>th</sup> AGM:  
Mrs. Kim White  
Deputy Secretary General, IADI  
E-mail: [Kim.White@iadi.org](mailto:Kim.White@iadi.org)
- Any other enquiries:  
Ms. Yonei Michiyo  
Secretariat, IADI  
E-mail: [Michiyo.Yonei@IADI.org](mailto:Michiyo.Yonei@IADI.org)

We look forward to your attendance and participation.

Mr. Arjoon Harripaul  
General Manager  
**Deposit Insurance Corporation**  
**Trinidad and Tobago**

Mrs. Gail Verley  
Secretary General  
**IADI**  
**Basel, Switzerland**